

## HIGH SCHOOL STUDENT SCHOLARSHIP APPLICATION MERRICK FOUNDATION, INC.

**ELIGIBILITY REQUIREMENT:** Students whose permanent address is in Merrick County or who graduated from a Merrick County high school within the last five years. The Merrick Foundation web site [www.merrick-foundation.org](http://www.merrick-foundation.org) will receive applications from December 3rd, 2011 through February 1<sup>st</sup>, 2012.

### Recommended Application Procedures

1. It is **highly recommended** that you print a blank form and gather all information before entering information on-line as **you cannot save a partially completed form**. It is recommended that you save your essay answers on a separate file so you can cut and paste as needed.
2. Scholarship criteria:
  - a. Applicants must enroll in an accredited college, university, technical school or vocational school that qualifies as a tax-exempt institution.
  - b. Scholarships shall be used for tuition and fees required for enrollment. Books, supplies and equipment shall be paid only if billed by the institution. Room and board is not covered.
  - c. Payment shall be made directly to the institution upon verification of enrollment.
  - d. Any unused scholarship award (i.e. drop-out) shall be returned to Merrick Foundation, Inc. and place in the appropriate scholarship fund.
3. **ALL APPLICATIONS** must include two confidential letters of recommendation for consideration. Some scholarships may require specific people or more than two letters of recommendation. Check carefully this requirement for each scholarship you apply for. Recommendation forms may be printed from the web site. Recommendation forms should be mailed directly to Merrick Foundation, Inc. or delivered by your school counselor.
4. All Scholarship applications require you to answer essay questions 1 and 2. Several scholarships require you to answer one or more of the seven questions on the application form. Applicants not answering the required essay questions will be disqualified.
5. Official transcripts must be submitted through your first semester of your senior year. School verification will include your class rank and GPA. Transcripts may be submitted by your school counselor, however, you **MUST NOTIFY YOUR COUNSELOR** to let them know you have applied for a Merrick Foundation scholarship.
6. Financial Need Information Forms are required for scholarships marked with an asterisk (\*). Follow the **Financial Need Information Form** link to complete the form if required. Complete, print, sign (both parent and student) and mail or deliver the form with your application materials.
7. Completed applications (including all attachments) must be e-mailed or postmarked no later than February 1st, or if hand delivered, no later than 4:30 PM on February 1<sup>st</sup>.
8. Print a copy of your application for your records, but do not submit additional pages. Resumes will not be accepted.
9. Applicants are required to mail a picture (head shot, not full length please) mailed or delivered to our office by February 1<sup>st</sup>.
10. If you have difficulties with your application, call Merrick Foundation, Inc. at (308) 946-3707 or e-mail [merrick@hamilton.net](mailto:merrick@hamilton.net) .